

# Membership Council Meeting of South Staffordshire and Shropshire Healthcare NHS Foundation Trust

**Wednesday 18 January 2011**  
**5.30pm for 6.15pm – 8.30pm**

In the Learning Centre, St George's Hospital, Corporation Street, Stafford ST16 3AG  
Members of the public are welcome to observe.

## A G E N D A

			Introduced by
5:00pm	1.	<b>Refreshments, Networking and an opportunity to meet staff and view the stands showcasing the Trust's work and achievements during 2010/11.</b>	All
6:00pm	2.	<b>Welcome and Apologies</b>	Steve Jones

Items to be received			
6.20pm	3.	<b>Minutes of the Membership Council Meeting held on 20<sup>th</sup> September 2011</b> To receive and approve the minutes of the meeting on 20 <sup>th</sup> September 2011 and also the minutes of the Extraordinary Meeting held on 5 <sup>th</sup> December 2011	Steve Jones Enc 1
6.20pm	4.	<b>Matters Arising</b>	Steve Jones
6.25pm	5.	<b>Governor Member Report on Activities, Events and Achievements</b> <b>a) Lead Governor Report</b> To note the range of activities undertaken by Governor Members since the last meeting and receive reports from sub committees for information. <b>b) Summary of Trust Assurance Report from the Performance &amp; Assurance Governor Engagement Group</b>	Tony Price Enc 2

Items to Note and Approve			
6.40pm	6.	How does the Trust assure itself of its compliance with the Care Quality Commission Essential Standards of Quality and Safety?	Sara Reeve Enc 3
7.00pm	7.	The role of the CQC, Reviews and Compliance	Andy Davey - CQC Compliance Manager Staffordshire and Stoke Enc 4

<b>Items for Discussion or Consultation</b>			
7.25pm	8.	Thanks and reflections of CQC presentation	Neil Carr
7.30pm	9.	Governors questions and answers session - CQC	Steve Jones/Andy Davey
7.45pm	10.	Safeguarding – Thematic Review	Mandy Lee Safeguarding Lead Enc 5
8.15pm	11.	Membership Council – Performance Review 2011	Tony Price/ Alan Snuggs Enc 6
8.30pm	12.	<b>Any Other Business:</b> Please note: Any other business should be notified to the Chair at the commencement of the meeting. Acceptance of such items on the agenda will be at the discretion of the Chair.	Steve Jones
8.30pm Close	13.	<b>Close and Date of Next and Future Meetings in 2012</b> Wednesday 18 <sup>th</sup> April 2012 Wednesday 18 <sup>th</sup> July 2012 Annual Members Meeting – 18 <sup>th</sup> September 2012	Steve Jones

**Please note:** Given sufficient notice, versions of the above papers can be made available in large print, easy read and audio or in other languages.

**Declaration (Extract from Constitution)**

An elected Governor may not vote at a meeting of the Membership Council unless, before attending the meeting, they have made a declaration in the form specified by the Secretary of the particulars of their qualification to vote as a member of the Foundation Trust and that they are not prevented from being a member of the Membership Council. An elected Governor shall be deemed to have confirmed the declaration upon attending any subsequent meeting of the Membership Council, and every agenda for meetings of the Membership Council will draw this to the attention of elected Governors.

**Items in Closed Session**

In accordance with the Membership Council's Standing Orders that representatives of the press and other members of the public be excluded from a closed session of the meeting having regard to the confidential nature of the business to be transacted, publicity of which would be prejudicial to the public interest (section (2) Public Bodies (Admission to Meetings Act 1960))