

Membership Council Meeting of South Staffordshire and Shropshire Healthcare NHS Foundation Trust

Wednesday 18 April 2012
5.30pm for 6.15pm – 8.30pm

In the Park Inn Hotel, Forgegate, Telford Centre, Telford, TF3 4NA
Members of the public are welcome to observe.

A G E N D A

			Introduced by
5.30pm	1.	Refreshments and Networking	All
6.15pm	2.	Welcome and Apologies	Steve Jones

Items to be received			
6.20pm	3.	Minutes of the Membership Council Meeting held on 18th January 2012 To receive and approve the minutes of the meeting on 18 th January 2012	Steve Jones Enc 1
6.20pm	4.	Matters Arising 4.1 Protocol for Membership Council Engagement with CQC 4.2 Adult Safeguarding Mandatory Training Update Report	Steve Jones Enc 2 Enc 3
6.25pm	5.	Governor Member Report on Activities, Events and Achievements Lead Governor Report To note the range of activities undertaken by Governor Members since the last meeting and receive reports from sub committees for information.	Tony Price Enc 4

Items to Note and Approve			
6.40pm	6.	Governor Development Plan To note the training and development requirements for Governors	Tony Price Enc 5

Items for Discussion or Consultation			
7.00pm	7.	Equality Act and Equality Delivery System Questions/Governor Discussion	Novlette Balela Enc 6
7.35pm	8.	Snapshots 1) Drug and Alcohol Services (10 mins) 2) Prison In reach Services (10 mins) Questions/Governor Discussion	Dr Tennyson Nkala Linda Ventress

8.05pm	9.	Chief Executive Environmental scan and Question and Answer Session	Neil Carr Enc 7
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Items to receive in closed session			
8.25pm	11.	Report of the Nominations Committee To received a report of the Nominations Committee relating to the appointment of a new Non Executive Director	Steve Jones Enc 8
8.30pm	12.	Any Other Business: Please note: Any other business should be notified to the Chair at the commencement of the meeting. Acceptance of such items on the agenda will be at the discretion of the Chair.	Steve Jones
8.30pm Close	13.	Close and Date of Next Meeting Meeting dates for 20121: Wednesday 18 July 2012, Learning Centre, Stafford Wednesday 12 September 2012, Annual Members Meeting, Redwoods Centre, Shropshire	Steve Jones

Please note: Given sufficient notice, versions of the above papers can be made available in large print, easy read and audio or in other languages.

Declaration (Extract from Constitution)

An elected Governor may not vote at a meeting of the Membership Council unless, before attending the meeting, they have made a declaration in the form specified by the Secretary of the particulars of their qualification to vote as a member of the Foundation Trust and that they are not prevented from being a member of the Membership Council. An elected Governor shall be deemed to have confirmed the declaration upon attending any subsequent meeting of the Membership Council, and every agenda for meetings of the Membership Council will draw this to the attention of elected Governors.

Items in Closed Session

In accordance with the Membership Council's Standing Orders that representatives of the press and other members of the public be excluded from a closed session of the meeting having regard to the confidential nature of the business to be transacted, publicity of which would be prejudicial to the public interest (section (2) Public Bodies (Admission to Meetings Act 1960)