

**BOARD OF DIRECTORS' MEETING
THURSDAY 31ST OCTOBER 2013 AT 1330 HRS**

A Keele University Teaching Trust

Board Room, Trust Headquarters, St George's Hospital, Stafford

A G E N D A

Timing		Enc.	Lead
1330	1. Welcome and Introductions		Ron Hilton
1335	2. Patient Story		Neil Carr
1355	3. Questions from the floor		
1410	4. Apologies for Absence		Ron Hilton
1410	5. Minutes of the meeting held on 26th September 2013	A	Ron Hilton
1410	6. Matters Arising		Ron Hilton
1415	7. Chief Executive Report and Environmental Scan	B	Neil Carr
1430	8. Trust Assurance Report	C	Therèsa Moyes Jayne Deaville Steve Grange Neil Brimblecombe
	8.1 Quality and Clinical Performance		
	8.2 Finance and Performance		
	8.3 Business Development		
	8.4 Director of Nursing/Chief Operating Officer		
1445	9. Strategic Issues		
	9.1 Clinical System Replacement Project Update	D	Jayne Deaville
1450	9.2 Digital Strategy	E	Steve Grange
1500	9.3 Trust Strategy 2011-2016 Progress Report and Monitor Annual Plan Review 2013/14	F	Steve Grange
	10. Governance Issues		
1515	10.1 Real Time Staff Engagement Survey	G	Neil Brimblecombe
1530	10.2 Board and Sub Committee Governance Review including Report on Board Development Action Plan	H	Neil Carr
1535	10.3 Report on the Use of the Seal	I	Neil Carr
	11. Assurance Issues		
1540	11.1 Community Patient Survey 2013	J	Therèsa Moyes
1555	11.2 The Human Resources, Organisational Development and Equalities Strategy 2012-2016 Implementation Update Report	K	Neil Brimblecombe
1609	11.3 Margaret Stanhope Post Closure 12 Month Evaluation Report	L	Neil Brimblecombe
1610	11.4 AWOL Thematic Review	M	Therèsa Moyes
1620	11.5 Complaints and PALS Annual Report 2012/13	N	Neil Brimblecombe
1630	11.6 Research Project: Admission and Acute Mental Health	O	Neil Brimblecombe
1640	12. Any Other Business		
1640	13. Summary of Decisions and Agenda Items for Next and Future Meetings	P	Ron Hilton
Close 1645	14. Date of Next Meeting: Thursday 28th November 2013 (Seminar Room 1, The Redwoods Centre, Shrewsbury)		Ron Hilton