

**BOARD OF DIRECTORS' MEETING
THURSDAY 29TH AUGUST 2013 AT 1330 HRS**

Board Room, Trust Headquarters, St George's Hospital, Stafford

A G E N D A

Timing		Enc.	Lead
1330	1. Welcome and Introductions		Steve Jones
1335	2. Patient Story		Neil Carr
1355	3. Apologies for Absence		Steve Jones
1355	4. Minutes of the meeting held on 25th July 2013	A	Steve Jones
1400	5. Matters Arising		Steve Jones
1405	6. Chief Executive Report and Environmental Scan	B	Neil Carr
1425	7. Trust Assurance Report		
	6.1 Quality and Clinical Performance	C	Therèsa Moyes Jayne Deaville Steve Grange Neil Brimblecombe
	6.2 Finance and Performance		
	6.3 Business Development		
	6.4 Director of Nursing/Chief Operating Officer		
1445	8. Strategic Issues		
	7.1 Clinical System Replacement Project Update	D	Jayne Deaville
1450	7.2 Workforce Plan 2013/14 Process Update Report	Verbal	Neil Brimblecombe
1455	7.3 Quality Improvement Framework	E	Therèsa Moyes
	9. Governance Issues		
1510	8.1 Quality Governance Framework	F	Therèsa Moyes
	10. Assurance Issues		
1520	9.1 Functionalisation Progress Report	G	Neil Brimblecombe
1535	9.2 Library Services Annual Review 2012/13	H	Jayne Deaville
1545	9.3 Arts for Health: Shelton Heritage Project	I	Steve Jones
1600	9.4 Clinical Director: Review of Role	J	Neil Brimblecombe
	11. Any Other Business		
1615	12. Summary of Decisions and Agenda Items for Next and Future Meetings	K	Steve Jones
1620 Close	13. Date of Next Meeting: Thursday 26th September 2013 (Seminar Room 1, The Redwoods Centre, Shrewsbury)		Steve Jones
1625	Post Board Evaluation	Verbal	Steve Jones /Neil Carr