

**BOARD OF DIRECTORS' MEETING**  
**THURSDAY 26<sup>TH</sup> APRIL 2012 at 1330 hrs**  
 Board Room, Trust Headquarters

**A G E N D A**

Timing			Enc.	Lead
1330	1.	<b>Welcome and Introductions</b>		Steve Jones
1330	2.	<b>Apologies for Absence</b>		Steve Jones
1330	3.	<b>Minutes of the meeting held on 29<sup>th</sup> March 2012</b>	<b>A</b>	Steve Jones
1335	4.	<b>Matters Arising</b>		Steve Jones
1340	5.	<b>Chief Executive Report and Environmental Scan</b>	<b>B</b>	Neil Carr
1410	6.	<b>Trust Assurance Report</b>	<b>C</b>	Jayne Deaville Steve Grange Therèsa Moyes Neil Brimblecombe
		6.1 Finance and Performance		
		6.2 Business Development		
		6.3 Quality and Clinical Performance		
		6.4 Director of Nursing/Chief Operating Officer		
1430	7.	<b>Strategic Issues</b>		
		7.1 Modernisation of Mental Health Services in Shropshire/ Telford & Wrekin	<b>D</b>	Jayne Deaville
		7.2 Trust Strategy 2011-2016 Progress Report	<b>E</b>	Steve Grange
1450	8.	<b>Governance Issues</b>		
		8.1 Use of the Common Seal	<b>F</b>	Neil Carr
		8.2 Standing Orders, Standing Financial Instructions and Scheme of Delegation	<b>G</b>	Jayne Deaville
1510	9.	<b>Assurance Issues</b>		
		9.1 Monitor Annual Plan 2011/12 – Full Year Review Update	<b>H</b>	Steve Grange
		9.2 NHSLA Accreditation Timeframe for Levels 2 and 3	<b>I</b>	Therèsa Moyes
		9.3 Staff Involvement and Communication Strategy Action Plan Update	<b>J</b>	Steve Grange
		9.4 Infection Control Annual Report 2011	<b>K</b>	Claire Barkley
1615	10.	<b>Any Other Business</b>		Steve Jones
1620	11.	<b>Summary of Decisions and Agenda Items for Next and Future Meetings</b>	<b>L</b>	Steve Jones
1630 Close	12.	<b>Date of Next Meeting: Thursday 24<sup>th</sup> May 2012</b>		Steve Jones

To resolve in accordance with Foundation Trust Standing Orders that representatives of the press and other members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity of which would be prejudicial to the public interest (section (2) Public Bodies (Admission to Meeting Act 1960)